MEGHNA INSTITUTE OF DENTAL SCIENCES

(Managed by : VELS EDUCATION SOCIETY)

Permited by Govt. of India, Ministry of Health & F.W. (DE Section & DCI, New Delhi)
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E- GOVERNANCE ARCHITECTURE DOCUMENT

Planning and Development

• E-governance is the system's full integration of information and communication technology into all operational procedures. It seeks to reduce manual labour requirements, enhance communication, establish an open system, and be both cost- and time-efficient.

•Additionally, emails are used to provide any important notices and reports. Members receive emails with the resolutions by circulation and the minutes of the governing body meetings.

• The same Academy use a variety of applications to facilitate.

Administration

•Both teaching and non-teaching staff members at the constituent college use biometric attendance.

• On the college campus, CCTV cameras have been mounted in strategic location.
• The administrative work now incorporates ICT.

•To communicate, staff members utilise smartphones with built-in social apps like Gmail.

•Brief announcements of upcoming events are made possible using WhatsApp groups.

•WhatsApp Groups are also used to promote awareness and ensure that the platform runs smoothly.

•Committee members of the Paperless IQAC began utilising Google services, including

Data collecting from various departments using a Google sheet.

Google Docs: - To prepare notices and activity reports.

Google Forms is used to create feedback forms and collect online comments from parents and students. Accounting and Finance

• Tally software is used to maintain the academy's financial records. The accounts department runs transparently thanks to Tally ERP 9.0. The Consolidated Day Book, General Day Book, and Daily Cash Collection Report are just a few of the reports that may be generated using the same software. Admission and Support for Students

•Academy has offered "e Genius" Campus and Academic Automation Systems and clobussoftware (Student information system). It is utilised for managing student admission and assistance.

The software supports a number of activities, including student registration, student identity cards, information about academic calendar events, mentoring programmes, and parent interaction processes.

•Wi-Fi and internet access are available in the classrooms, and digital libraries are available.

Examination

•Examination segment uses clobus Software to promote paperless communication.

•Internal markings are extracted using the clobus software.

•Additionally, results, mark cards, seat numbers, hall tickets, and seating arrangements for university exams are generated.